Faculty of Commerce					
Sr.No	**Name of the courses**	**Ordinance No.**	**MINIMUM ADMISSION REQUIREMENTS**	**Duration**	**Circular No.**
1.	Bachelor of Commerce (B.Com.)	0.2152	A candidate for being eligible for admission to the three year degree course leading to the Bachelor of Commerce must have passed the Higher Secondary School Certificate (Std. XII) examination conducted by the different Divisional Boards of the Maharashtra State Board of Secondary and Higher Secondary Education. **OR** Must have passed the Higher Secondary School Certificate (Std. XII) examination with vocational subjects/minimum competency based vocational course conducted by the different Divisional Boards of the Maharashtra State Board of Secondary and Higher Secondary Education. **OR** Must have passed and examination of another University or Body recognized as equivalent to Higher Secondary School Certificate (Std. XII) Examination.	Three Years	No.UG/142 of 2010, Dated 1st July, 2010

2.	Bachelor of Commerce (Accounting & Finance)	O.5204	(a) A candidate for being eligible for admission to the Bachelor of Commerce (Accounting and Finance) degree course shall have passed XII std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent and secured not less than 45% marks in aggregate at first attempt (40% in case of reserved category). (b) Every candidate admitted to the degree course in the constituent/affiliated college/recognized institution, conducting the course, shall have to register himself/herself with the University.	Three Years	No.UG/395 of 2004, Dated 7th September, 2004
3.	Bachelor of Commerce (Banking & Insurance)	O.5209	A candidate for being eligible for admission to the Bachelor of Commerce (Banking and Insurance) degree course should have passed XII std. Examination of the Maharashtra State Board of Secondary and Higher Secondary Education, Pune, or its equivalent and secured not less than 45% marks in aggregate (40% in the case of reserved category candidates) at one and the same sitting. Every candidate admitted to the degree course in the affiliated colleges conducting the course shall have to register enroll himself/herself with the University.	Three Years	No.UG/489 of 2004 , Dated 17th November, 2004
4.	Bachelor of Commerce (Financial Market)	O.5693	A candidate for being eligible for admission to the Bachelor of Commerce (Financial Markets) degree course shall have passed XII std. examination of the Maharashtra State Board of Secondary & Higher Secondary Education or its equivalent and secured not less than 45% marks in aggregate (40% in case of reserved category) at one and the same sitting. Every candidate admitted to the degree course in the constituent/affiliated college/recognized institution, conducting the course, shall have to register himself/herself with the University.	Six Semesters Spread over in Three Years	No.UG/211 of 2007, Dated 18th May, 2007
5.	Bachelor of Management	O. 3941	A candidate for being eligible for admission to the B.M.S. Degree Course shall have passed H.S.C. Examination of the	Three Years	No.UG/80 of 2010, Dated

| | Studies (B.M.S.) | | Maharashtra Board of Higher Secondary Education or its equivalent examination or Diploma in any Engineering branches with two years or three years duration after S.S.C. conducted by the Board of Technical Education, Maharashtra State or its equivalent examination by securing minimum 45% marks for general category (in one attempt) at the respective Examination and minimum 40% marks for the reserved category (in one attempt).

No college shall conduct any entrance test in any form and the admissions are purely based on merit duly following the reservation policy as per the norms of Government of Maharashtra. While drawing the merit list, weightage has to be given to students from Arts, Commerce and Science Stream at 12th standard level. The stream wise weightage to be given is as under : | | 27th April, 2010 |

Stream	Commerce	Arts	Science	Diploma in Engineering and Other
Percentage	45%	25%	25%	5%

The applications are to be accepted and processed by the colleges stream wise separately and the merit list is to be displayed stream wise taking into account the reservation policy prescribed by the Government of Maharashtra.

a. The merit list is to be prepared and displayed stream wise.
b.   In case if no applications are received under the "Diploma in Engineering and other Category" or if the seats remain vacant in "Diploma in Engineering and other Category" after all the merit lists/forms are exhausted, the vacant seats must be transferred to Commerce Stream.
c. In case if no application is received from any stream the vacant seats are to be distributed equally between the remaining two streams only.
d. After the first merit list is displayed, if any seat allotted to one

			stream remains vacant, the same shall be distributed equally between the remaining two streams. In case of vacancy in one stream is of single/odd number of seats, the single seat is to be allotted to the Commerce Stream. In case if no applications are available from the two streams, then all the vacant seats of such two streams must be transferred to the third stream. e. Step (d) be repeated for the subsequent merit lists till all the forms are exhausted or the final merit list is displayed, whichever is earlier		
6.	Master of Commerce (M.Com.)	O.5977	A learner for being eligible for admission to the Post Graduate Programme i.e. Master of Commerce, shall have passed the examination for the degree of Bachelor of Commerce (three years/Six Semester integrated course) or the degree B.Com. (Old Course) or the other Semester based Programmes i.e. Bachelor of Commerce (Banking & Insurance) or Bachelor of Commerce (Accounting & Finance) or Bachelor of Commerce (Financial Markets) or Bachelor of Management Studies (B.M.S.) of this University, or an examination of any other University recognized as equivalent thereto.	Two Years (Four Semesters)	No.UG/10 of 2012, Dated 27th February, 2012
7.	Master of Commerce M.Com. (E-Commerce)	O.5211	A candidate for being eligible for admission to the Master of E-Commerce Degree Course shall have passed B.Com., Examination of this University or any other recognized University by U.G.C. and secured not less than 50% marks in aggregate at first attempt (45% in case of reserved category).	Four Semesters Spread over in Two Years	No.UG/389 of 2003, Dated 7th August, 2003.
8.	Master of Management Studies (M.M.S.)	O.2068	A candidate for being eligible for admission to the degree of Master of Management Studies (M.M.S.) must have passed on or before 31st July, Bachelor's degree of minimum Three year duration in any discipline recognized by Association of Indian University, New Delhi, with minimum 45% marks in aggregate and 40% in case of backward class candidate from Maharashtra State only **And** Must have passed Common Entrance Test which will be	Two Years (Full-time)	No. UG/ 490, of 2004, Dated 17th November, 2004

			conducted by the **Competent Authorities** designated by the State Government as the sole authority calling for applications and effecting admissions through the **Common Entrance Test.**		
9.	Master Degree in Marketing Management (M.M.M.)	O. 1894	Bachelor's degree of this University in any faculty or of a recognized University with five years executive (non-clerical) experience in any of the related areas of Marketing **OR** A degree of this University in any faculty or of a recognized University and possess a recognized qualification such as ACA, AICWA, AMIE, CAIIB, etc. and have minimum two Years work experience (non-clerical) **OR** A degree of this University in any faculty or a recognized University in first or second class and have a minimum two years work experience (non-clerical) after graduation. **OR** A Post-graduate degree or diploma awarded by a recognized institutions and have a maximum two years work experience (non-clerical) Every candidate must have (1) passed a Bachelor's Degree Examination in any faculty of this University or an examination recognized by this University as equivalent thereto and (2) acquired a minimum two years work experience (supervisor, executive) the experience being counted from the day subsequent to the last day of the qualifying examination passed by the candidate. Candidate who has passed the D.M.S. examination of this University and is desirous of joining 3 years (Part-time) M.H.R.D.M., M.F.M. & M.M.M. degree course of this University be	Three year (Part-time)	Pamphlet No.10 No.UG./355 of 1992, Dated 21st October, 1992 No.UG./585 of 1994, Dated 12th December,

			exempted from keeping terms and appearing at the first year of the respective course i.e. M.F.M., M.H.R.D.M. and M.M.M. courses as the case may be subject to the candidate having 3 years executive experience and fulfill the criteria laid down for admission to the concerned degree course.		1994
10.	Master of Financial Management (M.F.M.)	O. 1900	Bachelor's degree of this University in any faculty or of a recognized University with five years executive (non-clerical) experience in any of the related areas of Financial Accounting, Economics, Project and Corporate Planning. **OR** A degree of this University in any faculty or of a recognized University and possess a recognized qualification such as ACA, AICWA, AMIE, CAIIB, etc. and have minimum two Years work experience (non-clerical) after graduation. **OR** A degree of this University in any faculty or of a recognized University in first or second class and have minimum two years work experience (non-clerical) after graduation. **OR** A post graduate degree or diploma awarded by a recognized institutions and have a maximum two years work experience (non-clerical) Every candidate must have (1) passed a Bachelor's Degree Examination in any faculty of this University or an examination recognized by this University as equivalent thereto and (2) acquired a minimum two years work experience (supervisor, executive) the experience being counted from the day subsequent to the last day of the qualifying examination passed by the candidate. Candidate who has passed the D.M.S. examination of this	Three Year (part-time)	1976-77 introduced Pamphlet No.104 No.UG/276 of 1994, Dated 15th June, 1994 No.UG/585 of 1994, Dated

			University and is desirous of joining 3 years (Part-time) M.H.R.D.M., M.F.M. & M.M.M. degree course of this University be exempted from keeping terms and appearing at the first year of the respective course i.e. M.F.M., M.H.R.D.M. and M.M.M. courses as the case may be subject to the candidate having 3 years executive experience and fulfill the criteria laid down for admission to the concerned degree course.		12th December, 1994
11.	Master of Human Resources Development Management (M.H.R.D.M.) Nomenclature of the part-time M.A.M. be changed to M.H.R.D.M. Circular No.UG/75, Dated 15th February, 1995	O.1906	Bachelor's degree of this University in any faculty or of a recognized University with five years executive (non-clerical) experience in any of the related areas of administration in Government Public, Private or Cooperative Sector Organization **OR** Degree of this University in any faculty or of a recognized University and possess recognized qualification such as ACA, AICWA, AMIE, CAHS, etc. and minimum two years work experience (non-clerical) **OR** A degree of this University in any faculty or of a recongnized University in first or second class and minimum two years work experience (non-clerical) after graduation or a Post-graduate degree or Diploma awarded by a recognized institution and have a minimum two years work experience (non-clerical). Every candidate must have (1) passed a Bachelor's Degree Examination in any faculty of this University or an examination recognized by this University as equivalent thereto and (2) acquired a minimum two years work experience (supervisory/ executive) the experience being counted from the day subsequent to the last day of the qualifying examination passed by the candidate.	Three Year (Part-time)	Pamphlet No.105 No.UG/155 of 1990

			Candidate who has passed the D.M.S. examination of this University and is desirous of joining 3 years (Part-time) M.H.R.D.M., M.F.M. & M.M.M. degree course of this University be exempted from keeping terms and appearing at the first year of the respective course i.e. M.F.M., M.H.R.D.M. and M.M.M. courses as the case may be subject to the candidate having 3 years executive experience and fulfill the criteria laid down for admission to the concerned degree course.		No.UG/585 of 1994, Dated 12th December, 1994
12.	Master degree in Information Management (M.I.M)		As per the courses of M.A.M/M.F.M. and M.H.R.D.M.	Three Years (Part-time)	No.UG/427 of 2000, Dated 21st December, 2000

13.	Master of Financial Services Management (M.F.S.M.)	O.3778	Every candidate must have –
			
			(i) Passed a Bachelor's degree examination in any faculty of this University or an examination recognized by this University as equivalent thereto.
			(ii) Candidate who pass the Graduateship Examination in Industrial Engineering, Mumbai and who subsequently qualify in the GATE Examination conducted by Government of India through I.I.T. will be considered eligible for admission to the Part-time degree courses.
			(iii) In selecting the candidate for admission, weightage will be given to (a) scholastic record of the candidates ; (b) the level and nature of practical experience; and (c) performance in the selection programme conducted by the institute. Applicants are required to submit verification certificates of the following at the time of submitting the application forms :-
			   (a) Certified True copy of Marks sheet of Bachelor Degree Examination.
			   (b) Certified True Copy of any other University Degree
				Three Years (Part-time)	No.UG/144 of 1998, Dated 6th May, 1998

			and/or Professional Diploma if any		
			As the screening will be done on the basis of the above information candidates in their own interest are advised to submit full details of academic qualifications and work, experience. Suitable selection programme will be used to assess the candidate's maturity and capacity to participate in the programme effectively. Every candidate seeking admission to any of the part-time Master's Degree Programme must submit his/her application before the last date and go through the selection process on the dates prescribed by the Institute. No candidate will be permitted to joint the Master's Degree programme unless he/she submits the application in time AND goes through the selection process successfully.		
			CERTIFICATE COURSES		
14.	Certificate Course in Personnel Assessment and Management Technique for Business and Industry.		Graduate in any faculty.		
15.	Certificate Course in Crucial Issues in Disaster Management	O.5724	A candidate for being eligible for admission to the Certificate course in Crucial Issues in Disaster Management must have passed Bachelors degree examination in any branch of the University of Mumbai or an equivalent examination of another University of India/Abroad recognized by this University as equivalent thereto. The candidate must have passed the	Three Months.	No.UG/467 of 2007,Dated 20th November, 2007

			bachelors degree with at least 45% marks.		
16.	Certificate Course in Environment Management and Disaster Mitigation.	O.5726	A candidate for being eligible for admission to the Certificate course in Environment Management and Disaster Mitigation must have passed the Bachelors degree examination in any branch of the University of Mumbai or an equivalent examination of another University of India/Abroad recognized by this University as equivalent thereto. The candidate must have passed the Bachelors degree with at least 45% marks.	Five Months	No.UG/467 of 2007, Dated 20th November, 2007
17.	Certificate Courses in Accountancy 1. Certificate Course in Accounts of Trusts & Co-operative Society 2. Certificate Course in Indirect Taxes(Central Excise & Service Tax) 3. Certificate Course in Basic Accounting 4. Certificate Course in Direct Taxes (Income Tax)	O.5495	All the students who have enrolled for degree course in University of Mumbai	One Year	No.UG/26 of 2006, Dated 24th January, 2006
18.	Certificate Course in Computerized Accounting and Tally Package	O.5927	H.S.C. (Commerce stream)	One Year	No.UG/335 of 2010, Dated 2nd November, 2010
DIPLOMA COURCES					
19.	Diploma in Marketing	O.1291	Every candidate must hold a Bachelor's degree in any faculty of	One year\	No.UG/460 of

	Management (D.M.M)		this University or other University / Institution recognized as equivalent thereto	(Part-time)	1989, Dated 10th November, 1989
20.	Diploma in Management Studies (D.M.S.)	O. 2024	(a) Every candidate must hold a Bachelor's degree in any faculty of this University or other recognized University as equivalent thereto And (b) have clerical work experience for a period of one year as at the start of the course, 1st June	Two Years	No.UG/460 of 1989, Dated 10th November, 1989
21.	Diploma in Systems Management (D.S.M.)	O.1271	Every candidate must hold a Bachelor's degree in any faculty of this University or other University/Institution recognized as equivalent thereto	One year (Part-time)	No.UG/460 of 1989, Dated 10th November, 1989
22.	Diploma in Operation Management (D.O.M.)	O. 1773	Every candidate must hold a Bachelor's degree in any faculty of this University or other University / Institution recognized as equivalent thereto.	One year (Part-time)	No.UG/460 of 1989, Dated 10th November, 1989
23.	Diploma in Computer Management (D.C.M.)	O. 1078	Every candidate must hold a Bachelor's degree in any faculty of this University or other University / Institution recognized as equivalent thereto	One year (Part-time)	No.UG/460 of 1989, Dated 10th November , 1989
24.	Diploma Administrative Management (D.A.M.)	O. 1746	Every candidate must hold a Bachelor's degree in any faculty of this University or other University / Institution recognized as equivalent thereto	One year (Part-time)	No.UG/460 of 1989, Dated 10th November , 1989
25.	Diploma in Administration	O.1858	Every candidate for the Diploma in Administration must pass the Bachelor's degree of this University in any faculty or a Bachelor's degree of any other University recognized as equivalent to the Bachelor's degree of this University	One year (Part-time)	
26.	Diploma in Investment Studies	O. 3780	A candidate for being eligible for admission to the D.I.S. must have passed the Graduate level examination in any stream viz .	One Year (Part-time)	No.UG/144 of 1998, Dated

	(D.I.S.)		Arts/Science/Commerce or an examination of another Body recognized as equivalent thereto and must appear for a common written test of 100 marks weightage for being considered for selection for admission to the Diploma in Investment Studies course.		6th May, 1998
27.	Diploma in Financial Services Management (D.F.S.M.)	O. 3467	A candidate for admission to the one year part-time Diploma course (Two Semesters) in Financial Services Management(DFSM) must be graduate from a recognized University in any Faculty with at least 50% marks	One Year (part-time)	No.UG/125 of 1994, Dated 22ndMarch, 1994
28.	Diploma in Textile Management and Marketing (D.T.M.M.)		A candidate for being eligible for admission to the Diploma course in Textile Management and Marketing must have passed a Bachelor's degree examination of this University in any Faculty/s or a degree examination in any Faculty of other University or Body recognized as equivalent to a degree of this University.		No.UG/340 of 1977, Dated 10th August, 1977
29.	Diploma in Computer Software Techniques (D.C.S.T.)	O. 2881	A candidate for being eligible for admission to the course for Diploma in Computer Software Techniques must be a graduate of this University in any faculty or have passed an examination recognized as equivalent thereto or must have passed Diploma in the field of Electronics/Engineering/Technology /Management from a recognized institution of at least three years duration or equivalent thereto. Eligible candidates will require to appear and satisfy the Head of computer Science Department in and Entrance Test to be conducted by the Department.	One Year	Pamphlet No.224
30.	Diploma in Advanced Computer Software Techniques (D.A.C.S.T.)	O.2884	(1) A candidate for being eligible for admission to the course for Diploma in Advanced Computer Software Techniques (D.A.C.S.T.) must be (1) a Graduate of this University in any faculty of examination recognized as equivalent thereto and must have the Diploma in Computer Software Techniques of this University or an examination recognized as equivalent thereto.	One year Part-time	Pamphlet No.225

			(2) Must be a Diploma holder in the field of Electronics/Management /Engineering/ Technology of a recognized institution and must have the Diploma in Computer Software Techniques of this University or an examination recognized as equivalent thereto. An eligible candidate will be required to appear and satisfy the Head of the Computer Science Department in an entrance test to be conducted by the Department		
31.	Diploma in Computer Progamming (D.C.P.)	O.2862	A candidate for being eligible for admission to the course for Diploma in Computer Programming (D.C.P.) must have passed the Higher Secondary Certificate School Certificate examination (Std.XII) conducted by the Maharashtra State Board of Secondary Education, Pune, with any subjects or an examination recognized as equivalent thereto and must have undergone to the satisfaction of the Head of the University Department of Computer science an Entrance Test conducted by the Department.	Six months Part-time	Pamphlet No.219
32.	Diploma in Urban Management and Advanced Post-Graduate Diploma in Urban Management	O.5576	A graduate in any discipline from a recognized university. AND Fluent in written and spoken English. AND Preferably with some experience of working in urban sector. **OR** Senior in service officers working in ULBs officers, working in parastatals, elected representatives, professionals, consultants, NGO representatives, urban activists and any student who wants to pursue a career in Urban Management.	One Year	No.UG/79 of 2006,Dated 20th March, 2006

POST GRADUATE DIPLOMA COURSES

33.	Post Graduate Diploma in Management (Indian Navy) (P.G.D.M.)	O.5117	A candidate for being eligible for admission to the Postgraduate Diploma in Management (P.G.D.M.) – Indian Navy must have passed the Bachelor's degree in any faculty of this University or other recognized University as equivalent thereto. and Must have an Officer's work experience for a period of five years at the start of the course. (Every candidate admitted to the P.G.D.M.(Indian Navy) Course will be required to register as a post graduate student of the University on payment of Rs. 400/ -No student will be allowed to pursue any other course simultaneously with the P.G.D.M. (Indian Navy) Course. Candidates who are graduates of the University of Mumbai will be required to produce a transfer certificate from constituents college of this University last attended by them. Candidates who are graduates of other University will be required to produced at least a provisional eligibility certificate issued by the Registrar, University of Mumbai, (Deputy Registrar, Dr.Ambedkar Bhavan, Vidyanagari, Kalina Campus Santacruz (East), Mumbai – 400 098, declaring them eligible for admission to the course. A provisional eligibility certificate is issued by the Registrar, to candidate who is prima facie found eligible for admission to the course on making an application in the prescribed form and on paying the prescribed fee of Rs.150/ - in cash for the students migrating to this University from other Universities except for students from other Universities in the State of Maharashtra who have to pay a fee of Rs.100/- in cash. Diploma will be conferred only after a provisional eligibility certificate is produced by the candidates from university other than Mumbai.)	Four months Full-time Residential Course (Only open for Naval Officers)	No.UG/310 of 2002,Dated 23rd July, 2002 Conducted at JBIMS
34.	Post Graduate Diploma Courses in :-	O.5055	The said four programmes are open to working executives, self employed entrepreneurs and professionals with a Bachelor's	10 months inclusive of	No.UG/282 of 2001,Dated 17th

	1) Marketing Management 2) Financial Management 3) Materials Management 4) Human Resources Management		Degree and relevant experience of three years. Admissions will be based on the results of entrance test, group discussions and personal interview conducted/administered by JBIMS at 164, Backbay Reclamation, D. N. House, Mumbai – 400 020.	project work and vacation	August, 2001
35.	Post-Graduate Diploma in Management of Insurance Sector	O.5243	Graduate in any faculty from recognized University, with 50% marks minimum.	Two Years	No.UG/413 of 2003,Dated 26th August, 2003

Certificates/Diploma/Advance Diploma (After S.S.C. & H.S.C.)

36.	Diploma Course in E-Commerce & Financial Accounting Management A) E-Commerce Technician B) Computerized Office Technician C) Computerized Financial Accounting Technician	O.5360	XII th Passed (H.S.C.)	A) 4 Months B) 3 Months C) 2 ½ Months	No.UG/468 of 2004, Dated 1st November, 2004